



## QUINTA DO COBRAL WASTE MANAGEMENT - 2022

TYPE OF WASTE	ACTION	EMPTYING FREQUENCY	EXECUTOR
Cans and plastic	Plastic is washed and pressed together. Cans are washed and crushed items are weighed for monitoring purposes	At the end of each visit house bins are sorted into the larger bins in our recycling area. Each bin is labelled These bins are then taken to the main recycling points every 2 weeks	In house
Bio waste (food waste)	Waste is sorted into compostable and waste for animal feed	Compost is taken immediately to the compost bin bays Food waste for animals is added to the general farm feeding regime and is given to the animals on the same day	in house
Paper and cardboard	Large cardboard boxes are separated, flattened, any staples or tape removed and stored for use in the garden other paper and card is sorted into the large bins in the recycling area Waste is weighed for monitoring purposes	Waste is taken to the recycling point every 2 weeks	in house
Glass	sorted and washed Waste is weighed for monitoring purposes	Stored in the larger bins in our recycle area Waste is taken to the recycling point every 2 weeks	in house
Hazardous waste (light bulbs, engine oil, batteries, paint and other decorating materials, petrol/diesel, chemicals	collected and stored separately	As needed	Owner takes to the collection point in our local town - a Recycling Eco Centre.
Old furniture	Collected and stored separately. If wood it is recycled on site and used for growing beds and chipped as mulch	As needed	Owner takes to the collection point in our local town - a Recycling Eco Centre.

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Fabric	collected and stored separately Used as rags and/or animal beds where possible	As needed	
Fats and grease	Excess fat and grease is collected in a glass container, mixed with sand and disposed of in the compost bin. Information about why not to flush or put it down the drain is clearly displayed on the information board	container in the holiday cottage is cleaned out after every stay.	Owner cleans out after each stay

#### OUR PLAN

TYPES OF WASTE - See above

QUANTITY OF BINS REQUIRES - 7

- Cans
- plastic
- paper and cardboard
- glass
- general landfill
- hazardous waste
- Batteries

#### DESIGNATED AREA FOR BINS

The guest house has 4 bins - 1 for compostable waste, 1 for general landfill, 1 for glass, plastic and cans, 1 for card and paper - we encourage our guests to wash and crush their recyclable waste themselves. We also provide a sealed container for the disposal of fats and grease.

#### MAIN RECYCLING AREA

6 large, labelled bins for longer term storage of waste from both the guest house and the farm house. If guest bins are filled up during their stay they are encouraged to empty them in the main recycling area.

#### PREVENTATIVE ACTIONS AND WASTE EMPTYING FREQUENCY

- Always wash cans, glass and plastic before putting into the main bins, Crush plastic and tins where possible to reduce the amount of space used.
- Always wash and keep glass stored separately
- Biowaste sorted and separated for animal feed should be kept in a separate clean bin in a cool place to avoid spoiling. Use within 24 hours
- Hazardous waste should always be collected and stored separately.
- Ensure that the waste bins are in sound condition and kept clean. All bins should have fitted lids to prevent rodents and other animals for getting into them

- Bins should be cleaned after emptying and before anything is stored in them.
- Keep the bins well labeled so everyone knows exactly what to put inside them.

#### RESPONSIBILITY

Owners of the farm are responsible for carrying out all recycling, emptying bins and cleaning before re-use.

Quinta do Cobral

Ishbel Ramsay - July 2022 - updated in November 2022